



RAICES

Refugee and Immigrant Center for
Education and Legal Services

**POSITION AVAILABLE:
EQUAL JUSTICE WORKS JUSTICE AMERICORPS ATTORNEY FELLOWSHIP
AUSTIN, TEXAS OFFICE**

RAICES Children's Program: RAICES' largest program provides free legal information, referrals and direct representation for unaccompanied children in the custody of the Office of Refugee Resettlement (ORR) and children that have been released from custody who are living in the community. Given our proximity to the U.S. Mexico border, our Children's Program provides services to thousands of children each year.

Position Summary: The justice AmeriCorps (jAC) Fellow will be one of the lawyers and paralegals working throughout the United States to provide representation to unaccompanied immigrant children, as part of the justice AmeriCorps program. The Fellow will be responsible for conducting thorough intakes of clients aged 15 and younger and providing direct legal representation in immigration and related proceedings, including cases involving asylum, Special Immigrant Juvenile status, and other forms of relief.

Lawyers must begin service in November 2016, and be available for a week-long national training in Washington, D.C. in January 2017. Term of service is one year.

Responsibilities and Duties:

- Handle a 50-client caseload annually, providing direct representation to unaccompanied children aged 15 and younger;
- Conduct thorough intakes to determine the forms of legal relief available;
- Represent children in immigration removal proceedings, as well as before U.S. Citizenship and Immigration Services and state court proceedings related to a child's immigration case;
- Mentor pro bono attorneys to represent children in immigration or state court proceedings
- Screen clients for trauma, abuse, and trafficking;
- Make referrals to additional services as appropriate;
- Assume general administrative responsibilities, including grant compliance, data collection, timekeeping, case management, and other tasks related to AmeriCorps and Equal Justice Works program compliance.

Qualifications:

- Fluent in Spanish;
- Experience in immigration or family law;
- Experience working with children preferred;
- Admission to local bar preferred.



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Terms & Conditions:

- Travel is required and applicant must possess his or her own vehicle;
- Total living allowance and supplemental benefits of approximately \$41,000 per year;
- AmeriCorps Living allowance of \$24,200;
- Supplemental benefits for housing, student loans, professional dues, relocation expenses and other allowable expenses, up to \$16,800.

Other Benefits and Professional Opportunities:

- Eligibility to place all qualified student loans into forbearance and receive an interest accrual payment at the end of service;
- \$5,645 Segal Education Award upon successful completion of one year of service;
- National training program on representing unaccompanied immigrant children in Washington, D.C. in January 2017;
- Child care assistance (through CNCS approved vendor if income eligible);
- Fully paid health insurance;
- Bar dues reimbursed depending on program budget;
- Paid annual CLE training depending on program budget.

This position requires completion of National Sex Offender Public Website (NSOPW), State and FBI Fingerprint-based criminal background checks, as well as compliance with Corporation for National and Community Service regulations. Note that presence on the National Sex Offender Public Website is a bar to service. Other criminal history does not necessarily disqualify you for service. Each will be decided on a case by case basis.

To Apply: Send cover letter, resume, short writing sample and references to apply@raicestexas.org. Please indicate "EJW jAC Fellowship - Austin" in the subject line. For more information about RAICES: <https://www.raicestexas.org>

RAICES is an Equal Employment Opportunity Employer and does not discriminate on the basis of race, color, religion, sex, sexual orientation, national or ethnic origin, age, disability or veteran status.